



## Work Skills

At Idea Store Learning we provide a range of courses to support you to get a job or progress in your career.

### Confidence to Succeed

This short course is for people who have been employed previously but now find themselves looking for a new role or who are not sure what the next steps in their career should be.

It will help you to re-evaluate your career options, conquer personal barriers to success and leave you with a new found confidence to help you succeed at your next interview.

### Preparation for the Life in the UK Test

This short course will help you prepare for the Life in the UK test. It will be based on the Official Handbook for the Life in the UK Test and cover the five core units.

- The values and principles of the UK
- Traditions and culture from around the UK
- The events and people that have shaped the UK's history
- The government and the law
- Getting involved in your community

The test is not included in the course but you will be supported to make separate arrangements to take your test.

Course Code	Day of Week	Timetable					Course Fees		
		Start Date	Start Time	No Weeks	Hrs Per Week	Venue	Full Fee	Concessionary	Band

### Motivation and Confidence

#### Preparing for the Life in the UK Test - Level 1

A7660	Tuesday	20 Sep 2016	18:30	10	2.00	ISW	£45	£25	4A
B7662	Tuesday	17 Jan 2017	18:30	10	2.00	ISW	£45	£25	4A
C7664	Tuesday	25 Apr 2017	18:30	10	2.00	ISW	£45	£25	4A

#### Confidence to Succeed - Motivation and Employability Skills - Level 2

A7130	Wednesday	21 Sep 2016	18:30	10	2.00	ISW	£45	£25	4A
B7232	Wednesday	18 Jan 2017	18:30	10	2.00	ISW	£45	£25	4A
C7244	Wednesday	27 Apr 2017	18:30	10	2.00	ISW	£45	£25	4A



## English and Maths

**Do you** need help with your spelling or grammar?

**Do you** want to be able to help your children with their homework?

**Do you** need to get a qualification in Maths or English to get a job or get on a course?

**Do you** need English and Maths qualifications to get on a Teaching Assistant or Childcare course?

**We have a range of short and longer English and Maths courses that can help you achieve your goals.**

**To find out more, come along to one of our advice and assessment sessions.**

We run regular sessions where you can just drop in. We will give you an assessment to see what your needs are and to have a chat about the different options open to you.



### Khaleda Akter Ethri

Entry 2 ESOL

**When Khaleda came to the UK from Bangladesh 2 years ago she was desperate to learn English and integrate into the country.**

She joined an Entry 1 class in September 2014 at Idea Store Whitechapel and quickly achieved the full Entry 1 ESOL qualification. In September 2015, she progressed to ESOL Entry 2 at Idea Store Bow where she passed her Entry 2 Speaking and Listening award in February 2016.

Khaleda says: "I joined ESOL classes at Idea Store Learning to further develop my English. There I met many people from different cultures and made friends. Later, as my English improved, I got a job as a carer. Caring for people is something I really like, my English helps me to communicate with clients and do my job properly.

As I'm working, I feel I'm part of society and I can speak for myself and feel independent. My plan for the future is to further improve my skills in English and work so that I can get a skilled job like a nurse or work with children in school".





### Functional Maths and English courses

These courses will help you build your Maths and English skills. These courses would also be a good starting point for those wanting to become a teaching assistant, work in retail or you just want to develop your Maths and English skills and get a national qualification recognised by employers at Level 1 or Level 2.

Before coming on one of these courses we will need to assess your level of Maths or English to find the right course for you. Check the Basic Skills assessment pages for assessment dates.

### English Writing Skills Course

English Writing Skills is a language course which is designed for anyone wanting to improve their writing. It will cover a number of different styles of writing including descriptive texts, instructional texts, opinion pieces and poetry.

This course provides you with enough guidelines to express yourself creatively in a variety of writing styles.

### Literacy for Beginners

This course is for learners who have low levels of literacy and would like to develop their practical use of literacy skills. This course will give you the ability and skills to read, write and speak in English and to use it to function and work in society.

Course Code	Day of Week	Timetable					Course Fees		
		Start Date	Start Time	No Weeks	Hrs Per Week	Venue	Full Fee	Concessionary	Band
<b>Functional Maths and English</b>									
<b>Functional Skills Maths Level 1 &amp; 2</b>									
A8194	Multiple	20 Sep 2016	09:30	10	4.00	ISW	Free	Free	-
B8195	Multiple	17 Jan 2017	09:30	10	4.00	ISW	Free	Free	-
C8196	Multiple	25 Apr 2017	09:30	10	4.00	ISW	Free	Free	-
<b>Functional Skills English Level 1 &amp; 2</b>									
A8197	Multiple	19 Sep 2016	09:30	10	4.00	ISW	Free	Free	-
B8198	Multiple	16 Jan 2017	09:30	10	4.00	ISW	Free	Free	-
C8199	Multiple	24 Apr 2017	09:30	10	4.00	ISW	Free	Free	-
<b>Functional Skills Maths evening Course Level 1 &amp; 2</b>									
A8200	Wednesday	21 Sep 2016	18:00	10	3.00	ISCS	Free	Free	-
B8201	Wednesday	18 Jan 2017	18:00	10	3.00	ISCS	Free	Free	-
C8202	Wednesday	26 Apr 2017	18:00	10	3.00	ISCS	Free	Free	-
<b>Functional Skills English evening Course Level 1 &amp; 2</b>									
A8203	Tuesday	20 Sep 2016	18:00	10	3.00	ISCS	Free	Free	-
B8317	Tuesday	17 Jan 2017	18:00	10	3.00	ISCS	Free	Free	-
C8318	Tuesday	25 Apr 2017	18:00	10	3.00	ISCS	Free	Free	-

## Ahmet Sahin Mustafa

Entry 3 ESOL

**Ahmet spent two years studying at Idea Store Learning. He joined an Entry 3 ESOL class in September 2013 and gained a full Entry 3 ESOL qualification. He also joined our ESOL Newsletter Group and his input was integral to the production of the newsletter two years running.**

Ahmet says: "Learning English was one of my ambitions and I never gave up on it. When I first arrived in the UK I looked in my local area for options to develop my speaking further, and this is where I discovered Idea Store Learning.



Before enrolling on the course I lacked confidence and was desperate to improve my English for gaining employment. I was quite scared at first, but the students were friendly and my teacher was very supportive throughout my learning. We engaged in different activities in class that helped me to develop different skills and this was extremely useful in building my confidence."

## Skills for Life and Work Assessment Sessions

Our main assessment sessions for ESOL, English, Maths and IT take place in August and September 2016.

For a list of dates and venues; please ask at your local Idea Store Helpdesk or visit [ideastore.co.uk](http://ideastore.co.uk)

We run further enrolment and assessment sessions across the borough throughout the year.

The dates for these are:

Date	Time	Venue
<b>Tuesday 3rd January 2017</b>	10.00am – 3.00pm	Idea Store Bow
<b>Wednesday 4th January 2017</b>	10.00am – 3.00pm	Idea Store Whitechapel
<b>Wednesday 4th January 2017</b>	6.00pm – 8.00pm	Idea Store Whitechapel
<b>Thursday 5th January 2017</b>	10.00am – 3.00pm	Idea Store Chrisp Street
<b>Thursday 5th January 2017</b>	6.00pm – 8.00pm	Idea Store Chrisp Street
<b>Friday 6th January 2017</b>	9.30am – 12.30pm	Idea Store Canary Wharf
<b>Friday 6th January 2017</b>	9.30am – 12.30pm	Shadwell Centre
<b>Monday 9th January 2017</b>	10.00am – 3.00pm	Idea Store Watney Market*
<b>Tuesday 10th January 2017</b>	10.00am – 3.00pm	Idea Store Bow
<b>Wednesday 11th January 2017</b>	10.00am – 3.00pm	Idea Store Whitechapel
<b>Wednesday 11th January 2017</b>	6.00pm – 8.00pm	Idea Store Whitechapel
<b>Thursday 12th January 2017</b>	10.00am – 3.00pm	Idea Store Chrisp Street
<b>Thursday 12th January 2017</b>	6.00pm – 8.00pm	Idea Store Chrisp Street
<b>Friday 13th January 2017</b>	9.30am – 12.30pm	Idea Store Canary Wharf
<b>Friday 13th January 2017</b>	9.30am – 12.30pm	Shadwell Centre
<b>Monday 3rd April 2017</b>	10.00am – 3.00pm	Idea Store Watney Market*
<b>Tuesday 4th April 2017</b>	10.00am – 3.00pm	Idea Store Bow
<b>Wednesday 5th April 2017</b>	10.00am – 3.00pm	Idea Store Whitechapel
<b>Wednesday 5th April 2017</b>	6.00pm – 8.00pm	Idea Store Whitechapel
<b>Thursday 6th April 2017</b>	10.00am – 3.00pm	Idea Store Chrisp Street
<b>Thursday 6th April 2017</b>	6.00pm – 8.00pm	Idea Store Chrisp Street
<b>Friday 7th April 2017</b>	9.30am – 12.30pm	Idea Store Canary Wharf
<b>Friday 7th April 2017</b>	9.30am – 12.30pm	Shadwell Centre

\*Please note: we run assessments at Idea Store Watney Market however we do not offer classes at this store. At these assessments we will be enrolling for classes at all other Idea Stores and the Shadwell Centre.

Our assessment sessions are usually very busy and you may need to wait to be assessed. If we are too busy when you arrive, you may be asked to return later in the day. We are usually busiest in the morning.





## Eligibility for classes

**When you come to an assessment, you must bring your passport.**

**If you hold a non-EU passport, you must ensure that your passport holds an in-date visa.  
If you have a Residence Permit, you must also bring this with you.**

To be eligible for our classes, one of the following statements must apply to you:

- You have been resident in the EEA for 3 years (not for educational purposes) or you are the spouse of a UK or EU citizen who has been resident in the EEA for 3 years.
- You hold Refugee Status, Discretionary Leave to Enter/Remain, Exceptional Leave to Enter/Remain, Indefinite Leave to Enter/Remain, Humanitarian Protection.
- You are an asylum seeker meeting one of the following conditions: in the UK more than six months, in the care of the local authority, granted support under section 4 of the Immigration and Asylum Act 1999 or awaiting the results of an appeal made over six months ago.

If you are not eligible for one of our classes, we may be able to place you in an informal conversation club (subject to availability).

## Assessment Checklist

Before you attend your assessment, please check that you have all of the documents that you need to bring:

1. **Passport (including visa/residence permit if applicable)**
2. **National Insurance Number**
3. **Proof of address (no older than 3 months)**
4. **Proof of benefit or income (if claiming a concession fee)**
5. **Previous course certificates (if you have any)**
6. **Your fee**

  
  
  
  
  


**Please note: we cannot assess and enrol you unless you bring everything you need.**



## English for Speakers of Other Languages (ESOL)

ESOL classes are for UK residents who do not speak English as their first language.

Our ESOL classes are taught by our ESOL specialists. They aim to improve speaking, listening, reading and writing skills and can help you to:

- Find work and gain further skills
- Improve your grammar and literacy
- Take part in everyday life in the UK and your community
- Talk to doctors, teachers and other professionals
- Use computers

We deliver ESOL classes at Idea Stores and learning centres across the borough from Pre-Entry to Level 1.

You will be in a class of learners of the same level as you and when your class ends we will support you with your next steps.

## How to join an ESOL class at Idea Store Learning

**Before you can join any of our ESOL classes, you must attend an assessment and enrolment session.**

At assessment we will guide you onto the right class through a one-to-one interview with an ESOL specialist.

Your speaking and listening skills will be tested and we will ask you to do some reading and writing.

We will also discuss your needs and availability.

Once we have agreed a suitable class for you, you will need to enrol and pay any fees that are due as soon as possible.

You will not have a confirmed place in the class until you have enrolled.

**Please note that due to high demand for ESOL courses, we cannot guarantee a place for every learner.**





## ESOL Qualification Classes

Only some of our ESOL classes lead to qualifications and spaces on these are very limited.

We run ESOL qualification classes twice a week for up to five hours per week and at the end of the course you will sit either Speaking and Listening or Reading and Writing exams.

Your eligibility and suitability for these classes will be assessed by one of our ESOL specialists during your assessment session.

Priority will be given to:

- Unemployed learners who are actively seeking employment
- Learners who need to sit an exam for work or further study
- Learners who are willing to attend all classes until the end of the course

We offer 12 week preparation classes from Entry 1 to Level 1. These classes are called Get Set to Study.

At the end of your preparation class, your teacher will talk to you about what you can do next. If you are ready to progress, you could enrol on one of our 22 week qualification classes in either Speaking and Listening or Reading and Writing.

### Here is an example of the classes we have to offer across Idea Store Learning

Timetable					Class Fees		
Day of Week	Start Months	Class Times	No Weeks	Hrs Per Week	Full Fee	Concessionary Fee	Income under £17,000 (U17K)
<b>Get Set to Study</b>							
Multiple	Sept	AM & PM	12	5.00	£210	Free	£60
<b>Speaking and Listening</b>							
Multiple	Jan	AM & PM	22	5.00	£385	Free	£110
<b>Reading and Writing</b>							
Multiple	Jan	AM & PM	22	5.00	£385	Free	£110

## Functional Skills English for ESOL

If you have completed ESOL up to Level 1, you may be ready to progress to Functional Skills English.

You will need to complete a preparation course first called Get Set to Study Functional Skills. Once you have completed this, you can enrol on a Functional Skills English for ESOL class.

We run these classes twice a week for up to five hours per week and at the end of the course you will sit Functional Skills English exams.

### Here is an example of the classes we have to offer across Idea Store Learning

Timetable					Class Fees		
Day of Week	Start Months	Class Times	No Weeks	Hrs Per Week	Full Fee	Concessionary Fee	Income under £17,000 (U17K)
<b>Get Set to Study Functional Skills English for ESOL (12 Week Induction)</b>							
Multiple	Sept	AM & PM	12	5.00	£210	Free	£60
<b>Functional Skill English Level 1 for ESOL</b>							
Multiple	Jan	AM & PM	10	5.00	£0	Free	Free
<b>Functional Skill English Level 2 for ESOL</b>							
Multiple	April	AM & PM	10	5.00	£0	Free	Free

## ESOL Classes (without exams)

Most of our ESOL classes do not lead to qualifications.

These classes are taught by ESOL specialists and aim to improve speaking, listening, reading and writing skills. They can help you to:

- Find work and gain further skills
- Improve your grammar and literacy skills
- Take part in everyday life in the UK and your community
- Talk to doctors, teachers and other professionals
- Use computers

These classes take place once or twice a week for two hours.

### Here is an example of the classes we have to offer across Idea Store Learning

Timetable					Course Fees		
Day of Week	Start Months	Class Times	No Weeks	Hrs Per Week	Full Fee	Concessionary Fee	Band
<b>First Steps to Learning for Pre Entry ESOL</b>							
Multiple	Sep/Jan/April	AM & PM	10	2.00	£45	£20	4a
<b>Basic Literacy for ESOL</b>							
Multiple	Sep/Jan/April	AM & PM	10	2.00	£45	£20	4a
<b>Health and Wellbeing for ESOL</b>							
Multiple	Sep/Jan/April	AM & PM	10	2.00	£45	£20	4a
<b>Boost your Literacy Skills</b>							
Multiple	Sep/Jan/April	AM & PM	10	4.00	£90	£40	4a
<b>Brush up your Grammar</b>							
Multiple	Sep/Jan/April	AM & PM	10	4.00	£90	£40	4a
<b>English Grammar Skills for Level 1 and 2</b>							
Multiple	Sep/Jan/April	PM & EVE	10	2.00	£45	£20	4a

## IT for ESOL

We run IT for ESOL classes at Idea Store Bow, Idea Store Chrisp Street, Idea Store Whitechapel and the Shadwell Centre. Classes take place once a week for two hours, either in the morning or afternoon.

Whatever your level you will learn to work safely with computers, use the internet to find information, send and receive emails, and create documents. You will discover how to save time by doing things online - for example taxing your car, looking for a new flat to rent or finding a job. You can be assessed for these classes at our Skills for Life and Work assessments.

### Here is an example of the classes we have to offer across Idea Store Learning

Timetable					Course Fees		
Day of Week	Start Months	Class Times	No Weeks	Hrs Per Week	Full Fee	Concessionary Fee	Band
<b>IT for ESOL</b>							
Multiple	Sep/Jan/April	AM & PM	10	2.00	£45	£20	4a





## Weekend Family Learning Courses

### Saturday Courses:

All our Saturday courses welcome parents and children together.

### Creating Stories with Your Child (5 -7 years)

You will be creating short storyboards and keeping a simple record of the stories you've created together with your children.

### Reading Stories with Your Child (5 -7 years)

The aim of this course is for parents to become confident when reading stories with their children. The course will teach techniques to encourage parents and children to interact with each other whilst reading and use the story text as a basis for language learning, vocabulary boosting and literacy.

### Brush up Your Maths with Your Child (5 -7 years)

This course will help you understand how Maths is taught in primary schools and will help you to support your children with homework. It will give you some ideas on how you could foster your child's Maths abilities while simply having fun with them.

### Fun with Maths with Your Child (5 -7 years)

You will be creating new games and picture boards and engaging in messy play and interactive fun. You will be introduced to a number of age appropriate games and activities and will also get a chance to speak to the tutor about how you could best support your child.

### Laetitia Niayika Ambunga

Entry 3 ESOL

**Laetitia joined Idea Store Learning in January 2015 when she started a Family Learning ESOL class at Around Poplar Children's Centre. She progressed quickly and in September 2015 she started her Entry 3 ESOL qualification course at Idea Store Chrisp Street.**

She passed Entry 3 Speaking and Listening in February 2015 and progressed to an Entry 3 Reading and Writing class.

Laetitia says, "I have been learning how to speak English since I came to the UK because I think it is very important to know the main language of the country I am living.



Learning has made a lot of difference in my life. When I came to the UK, I wasn't able to speak, to write, to listen, to read and to understand English properly. Since I have been learning ESOL, I have been feeling quite independent. It has changed a lot of things in my life.

I don't need an interpreter any more like I used to. Now if I want to attend appointments or interviews or go shopping, I do it by myself. In the future I am planning to do Access to Nursing. I would like to complete this course because I have a degree in Nursing from the Congo".

